

## ORANGA TAMARIKI STRENGTHENING FAMILIES RESEARCH PROJECT

### PARTICIPANT INFORMATION SHEET: INTERVIEWS

#### **We are inviting you to participate in a telephone interview**

The Oranga Tamariki Evidence Centre and Matheson Associates are inviting you to participate in an interview about Strengthening Families. We have partnered with Iain Matheson, a researcher from Matheson Associates, for this project.<sup>1</sup> Iain will be holding the interviews during March 2019.

We are doing this research to better understand how Strengthening Families provides support to tamariki and whānau. The research will inform how Oranga Tamariki delivers early intervention support and services.

#### **Why are we asking you if you'd like to be interviewed?**

We have selected 10 Strengthening Families Local Management Groups (LMG) across the country to participate in this project. We would like to separately interview both the coordinator and LMG chair for each area. Through your professional role, you will have important insight into how Strengthening Families operates, and we would like to hear your views. We are asking for your consent to participate in an interview. Your participation and the information we collect is confidential. As you are part of a small community of Strengthening Families people, and we have selected a small group to interview, we ask that you keep your interview and what you talk about with Iain to yourself.

Iain Matheson will conduct the interviews via telephone. They will last up to 40 minutes. We are planning to hold the interviews from March 11 to 18 in the afternoon. Sarah Talboys from the Oranga Tamariki Evidence Centre will be in contact with you by email or telephone to arrange your interview time. However, if you have a particular time and date preference, or would like to arrange an interview outside these times, please feel free to contact Sarah directly (her details are over the page).

#### **How will we conduct our research and interview with you?**

- Your participation is voluntary and there are no consequences for declining; if you do decline we thank you for considering our request.
- You do not have to answer any specific questions.
- The interviews will also, with your consent, be voice recorded. However, you may ask for the voice recorder to be paused at any stage or stopped completely.
- You may also stop the interview at any time, and you do not need to explain why. You may withdraw your interview within three working days after your interview by contacting Iain Matheson (his details are over the page). After three working days, your interview will be transcribed.
- Iain will only start the voice-recording after you have given your consent at the beginning of the interview, and your consent will be recorded onto a paper or electronic form.

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<sup>1</sup>More information on Iain Matheson and Matheson Associates is available here:  
<http://www.mathesonassociates.co.nz>

# MATHESON ASSOCIATES

- We may use quotes but we will not identify you or any person you mention. We will only identify the quote as from either a Local Management Group chairperson or a coordinator. The quotes we select will be 'sensible' and we will endeavour to choose quotes that will not be recognisable by other people, especially those in Strengthening Families. Please notify us if you would like us to check with you before using quotes.
- The voice-recordings and any note-takings will be transcribed to 'paper' and then deleted. All personal details will be removed from the transcripts.
- The transcriptions will be done by the Whanganui-based Audio Transcription & Secretarial Services (Director Lenna Millar). The transcription service has signed a confidentiality agreement with Matheson Associates. Their data storage facilities are secure and they will delete the data once they have returned the transcriptions to Iain Matheson. <https://www.audiotranscriptionservices.co.nz/>.
- The findings will be used to write a report that Oranga Tamariki will use in its decision-making. The final report will be published on the Oranga Tamariki website.

## Does the study have ethical approval?

Yes. This study has been reviewed by the Oranga Tamariki Evidence Centre.

## Our contact details

Please talk to us if you have any questions or concerns before or after the interview. We will keep everything you say private. We have provided a list of contacts and their roles below.

Contact role	Name	Contact details
Interviewer/ Researcher	Iain Matheson	Telephone: +64 (0)6 379 5248 Mobile: +64 (0)27 407 0722 Email: <a href="mailto:iain@mathesonassociates.co.nz">iain@mathesonassociates.co.nz</a>
Lead Researcher	Dorian Gray	Telephone: +64 (0)4 918 9355 Email: <a href="mailto:Dorian.Gray@ot.govt.nz">Dorian.Gray@ot.govt.nz</a>
Researcher	Sarah Talboys	Telephone: +64(0)4 918 9268 Email: <a href="mailto:Sarah.Talboys@ot.govt.nz">Sarah.Talboys@ot.govt.nz</a>
Manager responsible	Davina Jones	Telephone: +64 (0)4 918 9356 Mobile: +64 (0)29 219 8045 Email: <a href="mailto:Davina.Jones@ot.govt.nz">Davina.Jones@ot.govt.nz</a>